

# 2021-22 Cub Scout Pack 301 Annual Renewal Checklist



## Scout Renewal Checklist

- Not Renewing?
  - STOP! Notify [cc.pack301@gmail.com](mailto:cc.pack301@gmail.com) ASAP!
- DocuSign Forms Packet
  - ✓ [CLICK HERE](#)
- FaithDirect Dues Payment
  - ✓ \$140 non-AOL Scouts OR \$109 AOL (Webelos II) Scouts
  - ✓ [CLICK HERE](#)
- Verify Scoutbook access and correct email
  - ✓ [CLICK HERE](#)

## Adult Leader/Volunteer Renewal Checklist

- Not Renewing?
  - STOP! Notify [cc.pack301@gmail.com](mailto:cc.pack301@gmail.com) ASAP!
- DocuSign Forms Packet
  - ✓ [CLICK HERE](#)
- FaithDirect Dues Payment
  - ✓ \$45 Volunteer Fee
  - ✓ [CLICK HERE](#)
- Verify Youth Protection Training (YPT) Expiration Date
  - ✓ [CLICK HERE](#)
- Verify Scoutbook access and correct email.
  - ✓ [CLICK HERE](#)

## Introduction

Greetings Pack 301 Families!

We are officially into the 2021-22 Program Year. As most of you know, every Fall we are required to recharter our Pack. This process involves the collection of important forms and our annual dues payment to the Pack.

**If you are not renewing this year, please email Patrick Lusch ASAP at [cc.pack301@gmail.com](mailto:cc.pack301@gmail.com) so we can remove you from our roster. The Pack will end up paying fees for those who fail to inform us of their intent not to renew.**

Your attention to this document, the completion of the required forms, and payment of your dues as quickly as possible is very important to meeting our recharter deadline. All forms **must** be completed via DocuSign, and renewal dues paid, no later than **September 30th, 2021**.

DocuSign Link YOUTH: [CLICK HERE](#)

DocuSign Link ADULT: [CLICK HERE](#)

Thank you for your prompt attention to this!

Regards,

Patrick Lusch  
Pack 301 Committee Chair

Amy Haas  
Pack 301 Membership Coordinator

## Forms

The following forms are included in the DocuSign packet and must be completed. Some may seem duplicative, but all are required.

### Required Forms

- BSA Form A & B (**Adult Leaders/Volunteers, Youth**)
- 2020-21 Diocese of Arlington COVID-19 Youth Release Form (**Adult Leaders/Volunteers, Youth**)
- 2020 Parish Youth Apostolate Registration Form (**Adult Leaders/Volunteers, Youth**)
- 2020-21 Scout Leader's MOU (**Adult Leaders/Volunteers Only**)

## Annual Dues

Visit [www.pack301stmarys.com](http://www.pack301stmarys.com) for a breakdown and explanation of these fees. The renewal fee for Scouts returning for the 2021-22 Program Year is:

- \$140 for non-Arrow of Light Scouts, and
- \$109 for Arrow of Light Scouts.
- \$45 Adult Leader/Volunteer Fee (includes cost of background check)

## How To Make Your Dues Payment

Renewal payments are only handled through the parish FAITH DIRECT donation site. To simplify our accounting, no cash or checks are accepted for renewal fees.

The following link can be used for payment via FaithDirect:

<https://membership.faithdirect.net/givenow/VA713/29375>

**NOTE: PUT THE SCOUT'S NAME IN THE "NOTE" FIELD WHEN PAYING ONLINE.**

**PAYMENTS ARE DUE BY SEPTEMBER 30<sup>th</sup>, 2021.** Pack 301 is a volunteer run organization. Once payment is made there are number of behind the scenes steps that Pack Leaders and the Parish have to complete in order to submit the charter to BSA National on time. Late renewal payment may require Parents to complete a new registration form and additional new registration fees for BSA.